

Meeting:	Full Council
Meeting date:	21/11/2024
Report of:	Director of Governance & Monitoring Officer
Portfolio of:	Executive Leader – Cllr Claire Douglas

Decision Report: Proposed Change to the Council Procedure Rules

Subject of Report

1. Following an extensive process of consideration and review, undertaken by the Constitution Working Group, the Audit and Governance Committee, and with substantial input from Group Leaders, a revised version of the Council Procedure Rules was considered by the Audit and Governance Committee on 14 October 2024.
2. That Committee considered the revised Council Procedure Rules, together with consolidated comments from the Labour Group, Liberal Democrat Group, Conservative Group, and Councillor Warters.
3. Having considered the documents, the Committee resolved to commend the attached New Council Procedure Rules, attached at Annex 1 to this report, to Council for approval.
4. The Monitoring Officer would like to place on record his gratitude to all those Members who took part in the review process for their dedication and patience throughout the process.

Financial Strategy Implications

5. None directly arising from this report.

Recommendation and Reasons

6. Council is recommended to approve the New Council Procedure Rules.
7. The reason for the recommendation is that approval is required in order to update the Council Procedure Rules.

Options Analysis and Evidential Basis

8. Members may choose to approve or not approve the proposed amendment to the Constitution.

Organisational Impact and Implications

9. The implications are as follows:
 - **Financial**, none directly arising from this report.
 - **Human Resources (HR)**, none directly arising from this report.
 - **Legal**, none directly arising from this report.
 - **Procurement**, none directly arising from this report.
 - **Health and Wellbeing**, none directly arising from this report.
 - **Environment and Climate action**, none directly arising from this report.
 - **Affordability**, none directly arising from this report.
 - **Equalities and Human Rights**, none directly arising from this report.
 - **Data Protection and Privacy**, none directly arising from this report.
 - **Communications**, none directly arising from this report.
 - **Economy**, none directly arising from this report.

Risks and Mitigations

10. No known risks.

Wards Impacted

11. All wards affected.

Contact details

For further information please contact the author of this Decision Report.

Author

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Job Title:	Director of Governance & Monitoring Officer
Service Area:	Governance, Corporate
Report approved:	Yes
Date:	29/10/2024

Background papers

- [Appendix 3 - Council Procedure Rules](#)

Annexes

- Annex 1 – New Council Procedure Rules
- Annex 2 – Tracked Changes Council Procedure Rules